



Setting Up or Changing Greeting

Step 1 Call In:

1. Dial Your UNiCALL Number _____
2. While Greeting plays, press * Star

Step 2 Log In:

Enter your **PASSWORD** _____ followed by * Star

Step 3: Press (6) TO MODIFY SYSTEM OPTIONS

Step 4: Press (7) TO MODIFY PASSWORD, OUT GOING GREETINGS, & VOICE SIGNATURE

Step 5: Press (6) TO CHANGE YOUR OUTGOING GREETING

Step 6: Press (1) FOR GREETING NUMBER

SYSTEM WILL PLAY THE CURRENT OUTGOING GREETING (If Changing Greeting) or "Welcome to your new UNiCALL Account" (If Setting Up Greeting)

Step 7: Press (7) TO RECORD

Press (*) When Finished Recording

System will play back your recorded Voice Signature and ask if you want to
Keep Press (5) or **Record Press (7)**

REPEAT STEP 7 UNTIL YOU ARE SATISFIED