



Changing Email Addresses and Follow-Me Phone Numbers

HOW TO CHANGE YOUR SETTINGS FROM THE WEB SITE

- 1) Get on the Internet and go to www.unicallweb.com
- 2) Click on [Customer Log In](#).
- 3) Enter your TEN DIGIT UNiCALL phone number with NO SPACES OR DASHES in box labeled

Subscriber:

- 4) Enter your Numeric Password in the box labeled

Password:

- 5) Click on the Tab labeled General



- 6) Enter the new phone number(s) with NO SPACES OR DASHES (in the order you want calls to go to) in the appropriate boxes under the heading

Follow-Me Number(s):

- 7) Click on [Save](#) Button



Please Leave the [Transfer Number\(s\)](#) Blank.
We will program this setting for you.